

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: October 17, 2017

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, October 17, 2017. The meeting was called to order by Mrs. Von Gunten at 4:00 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
 Absent: None
 Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBER REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS - 17-49

1. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on September 19, 2017.
- b. Financial report and condition of funds for September, 2017 as reviewed and read.
- c. Payment of September bills as described in the computer printout sheets.
- d. Investments as reviewed and read.

Roger Sero moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
 Motion Carried

SUPERINTENDENT'S REPORT:

- Common PD Day
- First Reading of Board Policies

Revised Policy 2464 - Gifted Education and Identification
 New Policy 4120.05 - Employment of Substitute Educational Aides
 Revised Policy 5136 - Personal Communication Devices
 New Policy 5136.01 - Electronic Equipment
 Delete Policy 5200 - Attendance
 Revised Policy 5330 - Use of Medications
 Revised Policy 5530 - Drug Prevention
 Revised Policy 6233 - Amenities for Participants at Meetings and/or
 Other Occasions

Revised Policy 6680 - Recognition
 Revised Policy 7300 - Disposition of Real Property/Personal Property
 Revised Policy 7540.03 - Student Technology Acceptable Use and Safety
 Revised Policy 7540.04 - Staff Technology Acceptable Use and Safety
 Revised Policy 7540.05 - District-Issued Staff E-Mail Account
 New Policy 7540.06 - District-Issued Student E-Mail Account
 Revised Policy 9141 - Business Advisory Council

SUPERINTENDENT'S RECOMMENDATIONS:

1. GENERAL: 17-50

- a. To approve the agreement between the ESC of Lorain County and Precision Retirement Group Inc., to implement an Accrued Sick Leave Conversion Plan that permits only employees on administrative contracts to transfer accrued sick leave and unused vacation pay to either a medical reimbursement plan and trust or a 403(b) special pay plan, effective January 1, 2018.

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- b. To approve the following presenters for Common PD Day on November 6, 2017: Jack Berckemeyer - \$3,800; Arlo Brookhart - \$625; Roger Cleveland - \$1,500; Jody Kerchner - \$100; Betty Kern - \$500; Katie Knapp - \$1,500; Terry McMillan - \$350; Kristie Pretti-Frontczak - \$3,000; Jackie Quay - \$1,000; Sarah Rivera - \$128; Raj Shah - \$1,700; Kim Smola - \$150; Mary Teglovic - \$650 and Missi Zender - \$1,645.
- c. To approve the contract with Kim Campbell to present "Shake, Rattle and Roll: Motivating, Managing & Understanding the Middle School Student" on October 19, 2017 at a total cost of \$3,000 to be split between Curr. Rotary \$1,000 and REACHigher \$2,000.
- d. To approve the contract with Ian Byrd to present "Differentiating with Complexity" on November 6 and 7, 2017 at a total cost of \$3,400 to be paid through Curr. Rotary.
- e. To approve the contract with Lorain City Schools for two tutors/literacy specialists for Lorain students as required by the Third Grade Reading Guarantee, effective October 9, 2017 through June 30, 2018 at a cost of \$22,680.
- f. To approve the service agreement with Wellington Exempted Village Schools for an Administrative Literacy Specialist, effective October 18, 2017 through July 31, 2018 at an estimated cost of \$50,940 plus any travel expenses.
- g. To approve the service agreement with Clearview Local Schools for a TGRG Reading Specialist, effective October 16, 2017 through May 31, 2018 at an estimated cost of \$2,170.
- h. To approve the contract with St. Peter School to provide a customized book study effective October 3 and 13, 2017 at a cost of \$600.
- i. To approve the contract with Constellation Schools to provide Social Studies and ELA Literacy Standards on November 20, 2017 at a cost of \$450.
- j. To approve the Early Learning Center fundraising activity of selling Mama Joe pies from October 23 through November 20, 2017.

Judy Maldonado moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

2. PERSONNEL: 17-51

- a. To employ Lisa Lauer and Christina McCartney as Early Literacy Support Specialists assigned to Lorain City Schools, effective 10/09/17 through 06/30/18. To be paid \$30 per hour by submission of timesheets, not to exceed 24 hours per week and a total of 648 hours combined. All costs to be paid by Lorain City Schools.
- b. To employ Angela Barnes, Teacher of Visually Impaired, on a 9-month contract at Step 20 MA+30 of the Teacher Salary Schedule effective 10/11/17 through 07/31/18.
- c. To employ Melissa Copil, full-time Educational Aide at the Early Learning Center, effective 10/11/17 through 07/31/18 at Step 19 of the Aide salary schedule.
- d. To employ Christina McCartney as a TGRG Reading Specialist assigned to Clearview Local Schools, effective 08/16/17 through 05/31/18. To be paid \$30 per hour by submission of timesheets, not to exceed a total of 62 hours. All costs to be paid by Clearview Local Schools.

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- e. To employ Dr. **Brigette Kaiser**, Administrative Literacy Specialist, assigned to Wellington Exempted Village Schools, at column 1, Step 5 of the NWSUPV salary schedule plus 15 extra days in June, effective 10/18/17 through 07/31/18 at a pro-rated salary of \$42,191. All costs to be paid by Wellington Exempted Village Schools.
- f. To employ **John Dobson**, **Larry Dobson** and **Jeremiah Muniz** as substitute teachers for the Academy and DH/SS/TP at the regular substitute rate of \$100 per day/\$50 per half day, to be paid by submission of timesheets, for the 2017-18 school year.
- g. To approve supplemental contracts for the following:
- Connor Newton**, Extended Care Program Assistant, for additional time, effective 08/21/17 - 06/30/18 to be paid at his hourly rate by submission of timesheets.
- Monique Rinehart**, to serve as Administrative Secretary for REACHhigher for the 2017-18 school year, to be paid \$2,500 from REACHhigher fund (019-9115), half in December, 2017 and half in June, 2018.
- h. To revise resolution #17-23(f) **Julie Bockmore**, approve Maternity leave August 31, 2017 through November 14, 2017.
- i. To revise resolution #17-47(g) **Michael Hartenstein**, effective 08/06/17 through 06/30/18.
- j. To approve the following professional memberships for the 2017-2018 school year:

Professional Memberships 2017-18

Darren Conley	PDK (Phi Delta Kappa International) The Association for Positive Behavior Support
Jennifer Heim	ASHA CTG (Closing the Gap)
Jennifer Jackson-Ausperk	ASCD Council for Exceptional Children
Janet Kubasak	AASA (American Association of School Administrators) International Reading Association: Professional Membership International Reading Association: Reading Research Quarterly International Reading Association: Journal of Adolescent & Adult Literacy
Tracy Lichtenfels	BASA (The Buckeye Association of School Administrators) OAPSA (Ohio Association of Pupil Services Administrators)
Nancy Osko	The International Dyslexia Association TESOL
Josh Preece	National PTA ASCD
Jamie Tischer	CEC (Council for Exceptional Children) ACTE (Association for Career and Technical Education)
Stacey Vince	ASCD NAEYC (National Association of Exceptional Young Children)

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Roger Sero moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

NEW BUSINESS: 17-52

November board meeting will be held on Tuesday, November 14, 2017.

ADJOURNMENT: 17-53

Judy Maldonado moved, seconded by Roger Sero that the meeting be adjourned at 4:45 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Sero-yes; Von Gunten-yes
Motion Carried

President

Treasurer